

## **Open Source ILS Advisory Committee – Terms of Reference**

### **Context**

Working within the spirit of the *Libraries Without Walls* Strategic Plan, the Committee's primary emphasis will be on improving the value and extent of available library services to the citizens of British Columbia.

### **Mandate**

Reporting to the Director, Public Library Services Branch through the Chair, the Open Source ILS Committee is the body with responsibility for developing policy and undertaking the planning necessary for the implementation of an open source ILS for BC. It is a transitional body; the Committee will be disbanded upon the establishment of a formal governing body for open source ILS in B.C.

### **Purpose**

The committee's purpose is to work through issues around the governance of an open source ILS for B.C and to reach consensus on, and recommend the core policies required to ensure that the implementation of an open source ILS in B.C. is:

- effective;
- anticipates the needs of all potential member libraries; and
- holds in the highest regard the library patron experience across B.C.

The committee will produce specific policy recommendations that will ultimately become enshrined in an open source ILS Membership Agreement.

### **Role & Responsibilities**

Open Source ILS Advisory Committee members are responsible for:

- representing the interests and concerns of their regions/sectors/federations;
- bringing forward issues and suggesting strategies to interests and concerns;
- carrying out research and/or other work in support of the project and bringing back recommendations;
- receiving information from and providing input to the Evergreen ILS Investigation Committee;
- communicating regularly with their colleagues on the aims and progress of the open source ILS implementation in B.C.; and
- acting as 'good will ambassadors' for an open source ILS in B.C.

## **Specific Objectives**

- To reach consensus on those policies which would be better held in common by all participating systems and those which can be local decisions.
- To provide suggestions or options for libraries on selected policies and procedures to assist them in preparation for moving to an open source ILS.
- To communicate progress with all B.C. libraries – it is expected that committee members will provide information and request any necessary feedback from the federation or geographical area or type of library that they represent (regional, large municipal or small municipal).

## **Membership**

Committee members are appointed by the Director, PLSB and the committee's membership is intended to reflect the diversity and variety of library types, sizes and regions in B.C.

*Revised December 20, 2007*

Open Source ILS Advisory Committee – Current Membership as of December, 2007

Edel Toner-Rogala, Burnaby (ILS Advisory Committee Chair)

Brian Owen, West Vancouver Memorial Library

Dan Sifton, Cariboo

Fiona Anderson, Vancouver Island Regional

Gordon Coleman, ELN

Joanne Richards, Kootenay Library Federation

Kevin Kierans, Thompson-Nicola

Lauren Stara, Whistler

Maureen Woods, Coquitlam

Nola Newman, Fort Nelson

Patti Barnes, NWCC and North Coast Library Federation

Sandra Singh, Vancouver

Stephanie Hall, Powell River